**BRCGS Food Safety Culture Excellence - Action Plan Template**

This template can be used to meet the requirements for Food Safety i8, clause 1.1.2 and is designed to be used post the initial and ongoing annual culture assessments using the BRCGS/TSI model, when the site’s food safety culture strengths and weaknesses have been evaluated.

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| **GFSI Site Number (if known) and Site Name** | Number: | **Last survey conducted (using the BRCGS/TSI model)** | Date: |
| Name: | Overall Score: |
| Target Score: |

(Duplicate tables listed in the template as required to design your own action plan)

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| **Areas for improvement** | **Instruction:** Describe the current status of lowest Dimension(s) and Element(s)\*, issues and qualitative goals for the future. |
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\*Element results would be accessible to customer on the premium FSCE product, or who have upgraded from the standard module

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| **Lowest culture Element(s)** | **Current score (%)** | **Target next year (%)** | **Planned activities** | **Person(s) responsible** | **Deadline** | **Monitoring** |
| **Instruction:** Select the lowest culture Dimension(s) and / or Element(s) that are necessary to improve | **Instruction:**  Enter the score | **Instruction:**  Enter the score | **Instruction:** Identify and list all actions and activities that will be initiated to facilitate improvement. | **Instruction:**  Identify person(s) responsible. | **Instruction:**  Set reasonable deadline (pilot if necessary). | **Instruction:** Identify monitoring steps to see if actions are working. |
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| **Barrier** | **Instruction:** Identify barriers and how they can be reduced / mitigated / considered for action plans to be successful. | | | |
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| **Planned activities** | **Person(s) responsible** | **Deadline** | **Monitoring** |
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| **Positive** | **Instruction:** Identify positives and how they can be utilised / considered to increase the success of the action plan | | | |
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| **Planned activities** | **Person(s) responsible** | **Deadline** | **Monitoring** |
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